

The Asylum & Immigration Act 1996
Checklist of acceptable documents
(incorporating changes effective 1st May 2004)

List 1

Any one of the documents listed below will be acceptable:

1. A passport showing that the holder is a British citizen, or has the right of abode in the United Kingdom.
2. A document showing that the holder is a national of a European Economic Area country or Switzerland. This must be a national passport or national identity card.
3. A residence permit issued by the Home Office to a national from a European Economic Area country or Switzerland.
4. A passport or other document issued by the Home Office which has an endorsement stating that the holder has a current right of residence in the United Kingdom as the family member of a national from a European Economic Area country or Switzerland who is resident in the United Kingdom.
5. A passport or other travel document endorsed to show that the holder can stay indefinitely in the United Kingdom, or has no time limit on their stay.
6. A passport or other travel document endorsed to show that the holder can stay in the United Kingdom; and that this endorsement allows the holder to do the type of work you are offering if they do not have a work permit.
7. An Application Registration Card issued by the Home Office to an asylum seeker stating that the holder is permitted to take employment.

List 2

Documents which are acceptable if provided in one of the following combinations:

First Combination

A document providing your permanent National Insurance Number and name. This could be a P45, P60, National Insurance card or a letter from a Government agency.

Along with the above, you must also produce one of the following:

- a full birth certificate issued in the United Kingdom which includes the names of the holder's parents; *or*
- a birth certificated issued in the Channel Islands, the Isle of Man or Ireland; *or*
- a certificate of registration or naturalisation stating that the holder is a British citizen; *or*
- a letter issued by the Home Office to the holder which indicates that the person named in it can stay indefinitely in the United Kingdom, or has no time limit on their stay; *or*
- an Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the person named in it can stay indefinitely in the United Kingdom, or has no time limit on their stay; *or*
- a letter issued by the Home Office to the holder which indicates that the person named in it can stay in the United Kingdom, and this allows them to do the type of work you are offering; *or*
- an Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the person named on it can stay in the United Kingdom, and this allows them to do the type of work you are offering.

Second Combination

A work permit or other approval to take employment that has been issued by Work Permits UK.

Along with the above, you must also produce one of the following:

- a passport or other travel document endorsed to show that the holder is able to stay in the United Kingdom and can take the work permit employment in question; *or*
- a letter issued by the Home Office to the holder confirming that the person named in it is able to stay in the United Kingdom and can take the work permit employment in question.